

Book	POLICY MANUAL
Section	600 FISCAL MANAGEMENT
Title	STUDENT FEES
Code	656
Status	Active
Adopted	February 20, 2023
Last Revised	June 23, 2025
Last Reviewed	June 23, 2025

The School Board recognizes its legal responsibility to provide a public education for all students in the District. The School Board also recognizes that certain educational program activities and materials may require special funding. Therefore, reasonable student fees may be charged accordingly. A student fee schedule shall be reviewed and adopted annually by the School Board.

Parents and guardians who claim that the financial condition of their families is such that they cannot afford to pay the established fees may request that the fees be waived or reduced. All fee waiver/reduction requests shall be submitted in writing for consideration by the Superintendent or his/her designee.

The student fee schedule shall be posted annually on the District's website and distributed through other means necessary to inform families of the established student fees. Information regarding fee waiver/reduction opportunities will also be included in such postings or mailings.

The Superintendent or his/her designee shall be responsible for the accurate and timely collection of student fees in accordance with proper accounting procedures. It is the School Board's expectation that all reasonable efforts shall be taken to ensure the collection of all fees due the District. Unpaid student fees are not automatically discharged, forgiven, or reduced at the end of the school year or due to a change in a student's enrollment status (e.g., the student graduates, transfers, drops-out, etc.). To the extent permitted by law, the administration may withhold school-related privileges from a student/family who refuses to pay applicable fees or who refuses to accept or fails to adhere to a payment plan offered by the administration. After the administration holds or attempts to arrange an in-person meeting with a parent or guardian, makes a good faith effort to offer a payment plan for the amount owed, and provides a final notice of the amount due, the Board authorizes the Superintendent to pursue legal action including use of a 3rd party collection agency, through small claims court, or any other reasonable and lawful action deemed appropriate for the collection of unpaid fees due the District, based on the circumstances and balances due. The Superintendent shall inform the Board when such legal action is being taken.

This policy does not apply to the establishment of school meal or food and beverage prices or to the processing of applications for free or reduced-price school meals.

Legal	<a href="#">Section 118.03(2) [authority to sell textbooks to students]</a>
	<a href="#">Section 118.04(4) [authority to charge summer school-related fees]</a>
	<a href="#">Section 120.10(15) [annual meeting power; authorize board to furnish textbooks to students and prescribe the conditions under which they are furnished]</a>
	<a href="#">Section 120.12(11) [school board duty; provide books and supplies for indigent students]</a>
	<a href="#">Section 120.13 [school board power; do all things reasonable for the cause of education]</a>

[Section 120.13\(5\) \[school board power; authority to purchase books needed by students whose parents are not able to furnish them\]](#)

[Section 121.41 \[authority to charge driver education fees and waive fees for indigent students\]](#)

[Section 121.54\(7\) \[authority to charge extracurricular transportation fees\]](#)

[Section 121.545 \[authority to charge fees for transportation not required by law and waive fees for person unable to pay them\]](#)